

The following details the tasks that you will be performing as an authorised volunteer with Glenrock Anglican

<b>Role:</b>	Parish Safe Ministry Officer
<b>Volunteer Role Category:</b>	Catgeory 2 Volunteer
<b>Objectives:</b>	Participates as a constructive member of the Parish Council / Resource Team by assisting in the implementation of Diocesan Safe Ministry Policies within the Parish
<b>Location:</b>	St Martin's Kahibah
<b>Days Required:</b>	Flexible
<b>Hours per day:</b>	As needed to discharge duties
<b>Supervisor:</b>	Rector

Please contact your supervisor in the first instance if you wish to discuss any volunteer related matters or issues that may arise.

**Duties and Responsibilities:**

- To promote safe ministry within the Parish
- Have a working knowledge of all Diocesan Safe Ministry policies
- Be able to work in a team environment with he incumbent, church wardens and parish council to ensure that these are implemented
- Raise awareness to potential gaps or breaches and ensure that these are followed up
- Participates effectively as a member of any committee or working party appointed to
- Takes their part in ensuring a safe environment for all members and that the values of Being Together are promoted at all times
- Other duties as required by the incumbent, that are within the capabilities of the volunteers skills and experience
- Ability to work in a team and under the direction of the rector/priest in charge/locum priest
- Adhere to the Parish Safety Policy and the Dioceses' commitment to the NSW child safe standards

**Individual Qualities and Expectations:**

- Strong communication and leadership skills
- Respectful to others
- Fair, kind, honest and discreet
- Acts with integrity
- Supportive of others